

In-Person 4 Hour Classroom Training

Traffic Incident Management (TIM) Responder Training

Provided by Indiana Traffic Incident Management Effort (IN-TIME)



Traffic incidents, including crashes, disabled vehicles and debris on the road, create unsafe situations; put motorists, and responders' lives at risk; and account for approximately 25 percent of all traffic delays. Congestion costs are counted in hundreds of billions of dollars and wasted fuel is measured in billions of gallons. **More importantly, traffic incidents pose a significant safety risk to both responders and travelers.** The likelihood of a secondary crash increases by 2.8% with each minute that an incident remains unresolved.

Clearing incident scenes quickly, with a well-coordinated multidisciplinary team of first responders and transportation personnel, is an important means of reducing the risk to responders, risk of secondary crashes and congestion delays.

In-Person Training: The 4-hour classroom TIM Responder Training is instructed by responders. Multiple responder disciplines train together and learn successful best practices for safe quick clearance at traffic incident scenes, which improve on-scene responder safety and motorist safety. The in-person training also includes a tabletop role-play exercise.

Who should attend the TIM Responder training?

- Law Enforcement
- Emergency Medical Services
- Tow Operators
- Dispatch personnel
- Fire and Rescue
- Transportation Agencies
- Hazardous Materials Management Responders
- Coroners and Medical Examiner

IN-TIME coordinates and provides the 4-Hour TIM Responder Training in Indiana.

- **Find Scheduled Training:** www.training4intime.eventbrite.com
- **Request Training:** email the request form on the back side of this flyer to, Training4intime@gmail.com

If you have questions about the TIM Responder Training or IN-TIME, you may contact:

Guy Boruff, Indiana Department of Transportation at GBoruff@indot.IN.gov

Steve Harney, Indiana Department of Transportation at SHARNEY@indot.IN.gov

The TIM Responder Training is endorsed by IN-TIME and these Indiana Agencies:



Traffic Incident Management

Training Request Form

Contact Name: _____

Please provide the name of the person responsible for organizing the training for the local responders and agencies.

Telephone Number: _____

Please list a number that you can be reached at in case there are any last minute questions or concerns.

Email Address: _____

Requested Training Date(s): _____

Select dates that are 4-6 weeks in advance of completing the training request form. We understand the need to be flexible and try to accommodate evening and weekend training dates if necessary.

Requested Training Time(s): _____

*The course is 4 hours in duration, please select 4 hour blocks of time for the training dates
Some examples include: 8:00AM-12:00PM, 1:00PM-5:00PM, and 6:00PM-10:00PM*

Estimated number of participants: _____

The minimum number of participants for a 4 hour session is 20 and the maximum number is 50. The training is required to be multi-discipline. This means the training session cannot be all firefighters, all police officers, etc. It is very important to have at least two disciplines at the training for it to be successful, but don't stop at two- the more diversity the better. Remember to invite anyone who has a role in managing traffic incidents. For example: Fire, Police, EMS, Towing and recovery, Coroner's Office, Public Works, Public Health, Dispatch and Communications, Department of Transportation, Emergency Management, etc.

Address of training location: _____

Training location checklist:

Tables and chairs? Yes No

In addition to enough tables and chairs for the participants- each location will need 3-5 tables for large aerial maps used with the hands on portion of the course.

Adequate parking? Yes No

Keep in mind that some fire department and towing and recovery companies may drive their large vehicles to the training. You will either need to plan for that to happen or communicate to them that parking is limited to small vehicles.

Projector screen? Yes No

A large, smooth, and open wall space can be used in place of a projector screen.

Projector? Yes No

If you do not have access to a projector, the Training Coordinator will work with you to obtain a projector.

Sound equipment? Yes No

If you do not have access to sound equipment to use with a laptop computer, the Training Coordinator will work with you to obtain speakers.

Can print handouts? Yes No

We will email a digital copy of the training materials. The power point can be printed in color or black and white. It is approximately 20 pages (double sided)

Can print reference card? Yes No

Each participant will receive an "Emergency Responder Parking Order and Cone Placement Reference Card" The cards must be printed in color. They can be either laminated or placed in plastic sheet protectors.

***Email Completed Forms to:** Training4intime@gmail.com